

**VILLAGE OF NORTHFIELD
BOARD OF TRUSTEES
Minutes of August 14, 2007**

- I. **ROLL CALL:** Trustees Chair James Wilson, Trustees Samantha Baraw (absent), Libby Hambleton, Thomas McCarney, and Richard Suitor (absent). Also present were Village Manager Nanci Allard, Larry Drown, Nathan Freeman, and Kathleen Lott (*Northfield News & Transcript*).

Chair Wilson called the meeting to order at 7:00 p.m.

II. **PUBLIC PARTICIPATION (Scheduled)**

- a. **Larry Drown: Old Dump.** Mr. Drown appeared before the Board to express his concern about an abandoned dump in the location near the Village well field. The area was used as a dump by Norwich University and then given to the Town for their use several years ago. Even though the area is monitored by test wells, Mr. Drown has some reservations regarding potential hazardous material and/or pollution left from the debris in the old dump. He would like to see that area identified and the materials removed if the results of test show any potential problems. Chair Wilson said the Board would refer the issue to the Inter-Local Agreement Committee.

III. **ACTION ITEMS**

- a. **Approval of Minutes**
1. **July 24, 2007 (Regular Meeting).** Motion by Trustee McCarney, seconded by Trustee Hambleton, to approve the minutes. **Motion passed 3-0-0.**
- b. **Approval of Bills**
1. **Warrant #04-08.** Motion by Trustee McCarney, seconded by Trustee Hambleton to approve Warrant #04-08 in the amount of \$344,435.09. **Motion passed 2-0-1 with Trustee McCarney abstaining due to the appearance of a conflict of interest.**
- c. **“Safe Routes to School” Grant Application.** Nathan Freeman was present to explain the grant application for new sidewalk along Vermont Route 12 North from the vicinity of the Grand Union and beyond towards Northfield Falls. Motion by Trustee McCarney, seconded by Trustee Hambleton, to authorize Manager Allard to sign the application. **Motion passed 3-0-0.**
- d. **MUNIS Software Crystal Reports.** Motion by Trustee Hambleton, seconded by Trustee McCarney, to authorize purchasing another software package for the accounting system known as Crystal Report Writer, This is primarily needed for reporting requirements for Efficiency Vermont. **Motion passed 3-0-0.**
- e. **Meter Reading Vehicle.** Motion by Trustee McCarney, seconded by Trustee Hambleton, to purchase a Cobalt LT from Bean Chevrolet for \$14,265 (to be used primarily for the Utility Department). **Motion passed 3-0-0.**
- f. **Parking Ban Lifting for Norwich University Homecoming (09/08/07).** Motion by Trustee McCarney, seconded by Trustee Hambleton, to suspend the parking ban on Crescent Avenue during Norwich University Homecoming celebrations. **Motion passed 3-0-0.**

IV. **REPORTS**

- a. **Village Manager**
1. The Municipal Auditors are here.
2. Our USDA loan application is still pending.

b. Committee Reports

1. **Merger Committee.** The Committee will next meet on Monday, August 20, 2007 at 5:00 p.m. in the Northfield Municipal Building.
2. **Municipal Facilities Committee.** Trustee McCarney reported that the Committee interviewed two applicants regarding the proposed new Police Station and voted to recommend E.F. Wall Contractors.

c. Miscellaneous

1. **Village Common Problems.** Concerns continue regarding the problems with debris and loitering at the Common. If it is not corrected soon, Trustee McCarney is prepared to take action via an ordinance.
2. **Traffic Signage.** Manager Allard was asked to research the Village Traffic Sign Ordinance to see if Garvey Hill, Cemetery Street, and/or Cross Street are on the list.

V. PUBLIC PARTICIPATION (Unscheduled). None.

VI. ADJOURNMENT. Motion by Trustee Hambleton, seconded by Trustee McCarney, to adjourn.
Motion passed 3-0-0.

The Board adjourned at 8:05 p.m.

Respectfully submitted,

Nanci A. Allard

Nanci A. Allard, Acting Clerk

These minutes are subject to approval at the next regular Board meeting.